## Instructions for the NAVFAC Electronic Solicitation Web Page

Click on any one of the following items to learn how to perform the action

To see some of the items you will need to use the Zoom tool (Magnifying Glass)

Section 1: Steps to Access the Web Site and How to Obtain a User Name and Password

Section 2: How to Search for a Solicitation

Section 3: How to Register for a Solicitation

Section 4: How to Download Solicitation Files or Contact a Printing Company

Section 5: How to Edit Your Information on the Plan Holders List & Other Links

# Section 1: Steps to Access the Web Site and How to Obtain a User Name and Password.



# Naval Facilities Engineering Command E~Solicitation

**Entrance** 

#### Welcome to the NAVFAC E-Solicitation Web

This website is part of DoD and Navy initiatives to create a Paperless Acquisition process. NAVFAC's long-term goal is to post all of its solicitations on this internet site, however, not all solicitations are posted here at this time. In the interim, offerors are advised to continue to rely on their current means of receiving procurement-related information. At present, information provided on this internet site is simply an additional means to distribute a limited portion of the command's procurement-related information. Before using this site as a source for information, read the procurement-related disclaimers posted. For further information on any of the listed solicitations, please contact the Point of Contact specified for that solicitation.

<-- Active Solicitations --- NAVFACENGCOM HQS Washington DC: 8 ..... I

#### NOTICE

The server on which this web page resides will be DOWN from 1800 hrs (PST) on 30-Dec-1999, through 1500 hrs (PST) on 2-Jan-2000.

This web site will NOT be available during that period.

#### **DISCLAIMER:**

Submission of offers is not authorized by any method not stated in the individual RFP/IFB, including the submission of offers via the Internet. The information regarding future business opportunities is for

planning purposes on interested parties, po offerors, are hereby of Request for Proposal updates. Interested p potential offerors, sho versions, amendment may result in their re with RFP/IFB terms a

This is the NAVFAC Solicitation Web Site the address is http://esol.navfac.navy.mil. Click the ENTRANCE button at the top to go to the Login Screen.

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User Name
Password

Create Account

Forgot your
User Name or
Password

View Only

In order to register for a solicitation, you must first create an account.

You may view our site without an account, but you will not be able to register for a solicitation unless you have an account.

If you already have account, but have forgotten your User name and/or Password, we can email your User Name and Password hint to you.

This is the Login screen for the NAVFAC Solicitation Web Site the address is http://esol.navfac.navy.mil. Enter in your User Name and Password then click the LOGIN button at the top to go into Solicitation Site. If you do not have a User Name or Pasword then Click on CREATE ACCOUNT button to enter in your buisness information. If you forgot your User Name or Password click FORGOT YOUR USER NAME OR PASSWORD button. If you just wnat to look at the solicitations click VIEW ONLY.

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#### **Enter Account Information**

You may create more than one account per company.
Use a unique Account User ID for each individual account.

Account User ID: (example: MyESolAcct)

Password:

Confirm Password:

Password Hint:

First Name:

Last Name:

Company:

Address:

City:

State:

Country:

Zip Code:

Phone:

FAX:

E-Mail:

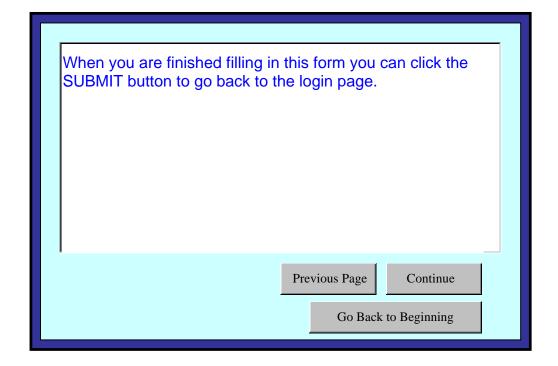
This form is used so the solicitation can be awarded electronically. If you are planning on Bidding on Solicitations on this WEB site then you must register. You can utilize the Password Hint to help you if you forget password. Click the CONTINUE button to go to the bottom of this form

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Contact the Webmaster





#### E-Mail My Password Hint

EMail Address to send Password Hint:

**Contact the Webmaster** 

Your Password Hint will be emailed to the address that you specify here.

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You are not currently registered as a plan holder for any Solicitations.

The ADVERTISED SOLICITATIONS button on the left will return a list of all active solicitations within the NAVFAC community.

This list could be very large and may take some time to load.

You may view a subset of solicitations by Location, SIC code, Issuing Office, etc. by using the SEARCH button on the left.

If you already know the number of the Solicitation that you want to view, you may enter it here:

#### Contact the Webmaster

After you have logged in you will come to this page of Your Solicitations. If you have registered for any solicitations they and their current status will be shown. If you want to look a t a complete list of all of the Solicitations that NAVFAC has World Wide click on ADVERTISED SOLICITATIONS. Otherwise if you have a particular solicitation e.g. N62477-99-B-0067 then that could be entered in the box above. If you want to search for solicitaitons then Click on the SEARCH button.

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#### **Advertised Solicitations**

Click on a heading to sort by that heading.

Click on a solicitation number to view the solicitation details.

Solicitation Number	Title	Location	Status	Issue Date	Bid Due Date			
N68711-00-Q-7206	Repair/Replace Fences/Gates MAG 46 at MCAS Miramar	San Diego CA US	Pre-Bid/Proposal	13-Jan-2000	31-Jan-2000			
N47408-00-R-2108	SOURCES SOUGHT JOINT MODULAR LIGHTER SYSTEM	UNSPECIFIED DC US	Pre-Bid/Proposal	18-Jan-2000	31-Jan-2000			
N68711-00-Q-8414	LEASE PORTABLE OFFICE TRAILER INCLUDI	Port Hueneme CA US	Pre-Bid/Proposal	13-Jan-2000	1-Feb-2000			
N68711-00-D-0205	MAPPING Solicita	This can become a long list and a hard way to find a solicitation that you need. A better way would be to do a						
N68711-00-Q-7205	NEW FEN RECYCLII MCAS MI DIEGO, (							
N68711-00-B-8909	SEISMIC RENOVA' BLDGS. 1 AND 152							
N68711-99-R-3645	CUSTODI FOR THE VENTURA							
N68711-99-R-6675	PROCURI ELECTRIO ENERGY CONSER' SERVICE		Previous Pag					
	ARCHITE Go Back to Beginning ENGINEE SERVICE							
N68711-00-D-7002	SERVICES FOR INDEFINITE QUANTITY A-E CONTRACT FOR VARIOUS CIVIL, STRUCTURAL, ARCHITECTURAL, MECHANICAL AND ENVIRONMENTAL PROJECTS AT THE NAVAL WEAPONS STATION SEAL BEACH AND FALLBROOK SITES, CA AND OTHER	FALLBROOK/SEALBEACH CA US	Pre-Bid/Proposal	5-Jan-2000	7-Feb-2000			
N68711-00-Q-7404	Heating, Ventilation and Air Conditioning Preventive Maintenance Services at the Naval & Marine Corps Reserve Center, Encino, CA	Encino CA US	Pre-Bid/Proposal	7-Jan-2000	7-Feb-2000			

## Section 2: How to Search for a Solicitation



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This list could be very large and may take some time to load.

You may view a subset of solicitations by Location, SIC code, Issuing Office, etc. by using the SEARCH button on the left.

If you already know the number of the Solicitation that you want to view, you may enter it here:

### Contact the Webmaster

To Search for Solicitations, click on the SEARCH button.

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#### Include only solicitations meeting the following criteria:

Submitting Office

(CBD) Commerce Business Daily

(SIC)
Standard
Industrial
Classification

State (Location)

**Type Of Solicitation** 

Solicitation Status

**Date of Issue** 

Bid Closing Date

> Further restrict the search to solicitations co the following Key Word(s) in the Title or Sy

> > AND OR

You can narrow down a search using any one of the boxes. A combination of boxes will narrow down a search even further for example Submitting Office C0187 PWC Norfolk and Closes Today. Another Method of Searching is Key words, if you are looking for a solicitation that is over multiple states then leave location at "Any State" enter in the appropriate states to narrow the results.

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**Contact the Webmaster** 

## Section 3: How to Register for a Solicitation



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#### **Advertised Solicitations**

Click on a heading to sort by that heading.

Click on a solicitation number to view the solicitation details.

Solicitation Number	Title	Location	Status	Issue Date	Bid Due Date			
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N47408-00-R-2108	SOURCES SOUGHT JOINT MODULAR LIGHTER SYSTEM	UNSPECIFIED DC US	Pre-Bid/Proposal	18-Jan-2000	31-Jan-2000			
N68711-00-Q-8414	LEASE PORTABLE OFFICE TRAILER INCLUDING TIEDOWNS	Port Hueneme CA US	Pre-Bid/Proposal	13-Jan-2000	1-Feb-2000			
N68711-00-D-0205	MAPPIN PROJEC	SOUTHERN CA CA US	Pre-Rid/Proposal	28-Dec-1999	1-Feb-2000			
N68711-00-Q-720 <u>5</u>	NV, AZ NEW F RECYCI MCAS I DIEGO  SEISMI RENOV BLDGS AND 15  We now know how to Search and narrow the extremely large list of Solicitations. Now when you click on the Solicitation Number you will get a sysnopsis of the Solicitation. Click on N68711-00-Q-7206.							
N68711-00-B-8909								
N68711-99-R-3645	VENTU				00			
N68711-99-R-6675	PROCU ELECTH ENERG CONSE SERVIC				00			
	ARCHI' ENGIN SERVIC SERVIC INDEFI A-E CO VARIO		Previous Page Go Ba	Continue ck to Beginning				
N68711-00-D-7002	STRUCTORAL, ARCHITECTURAL, MECHANICAL, ELECTRICAL AND ENVIRONMENTAL PROJECTS AT THE NAVAL WEAPONS STATION SEAL BEACH AND FALLBROOK SITES, CA AND OTHER	FALLBROOK/SEALBEACH CA US	Pre-Bid/Proposal	5-Jan-2000	7-Feb-2000			
N68711-00-Q-7404	Heating, Ventilation and Air Conditioning Preventive Maintenance Services at the Naval & Marine Corps Reserve Center, Encino, CA	Encino CA US	Pre-Bid/Proposal	7-Jan-2000	7-Feb-2000			



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Description of Advertised Solicitation

**Solicitation No:** N62467-00-Q-3426

Title: Renovate Offices, Wing 500, Bldg 3500, Marine Corps Logistics

Base, Albany, GA

**Location:** Albany GA US Issue Date: 13-Jan-2000 **Bid/Due Date:** 28-Jan-2000

**Price Range:** Less than \$25,000

Preference Emerging Small Business Set Aside **Program:** 

**Technical POC:** 

**Contracting POC:** Patricia Morgans (912)439-5603 X15

This is a simplified equipment to exten Wing 500 East side Included will be all covering, and suspe days for completion Set-Aside. Subsequ Competitiveness De Million.

Registration for this and amendments w receive a courtesy posted to this webs bidders/offerors fro amendments.

Now you can see the Synopsis and some information about the Solicitation like the Contracting POC or if there are any Amendments or not. To Register for a Solicitation click on the SOLICITATION REGISTRATION button. This will make you elegible to Bid on the Solicitation and help to keep you informed of any Amendements to the Solicitation.

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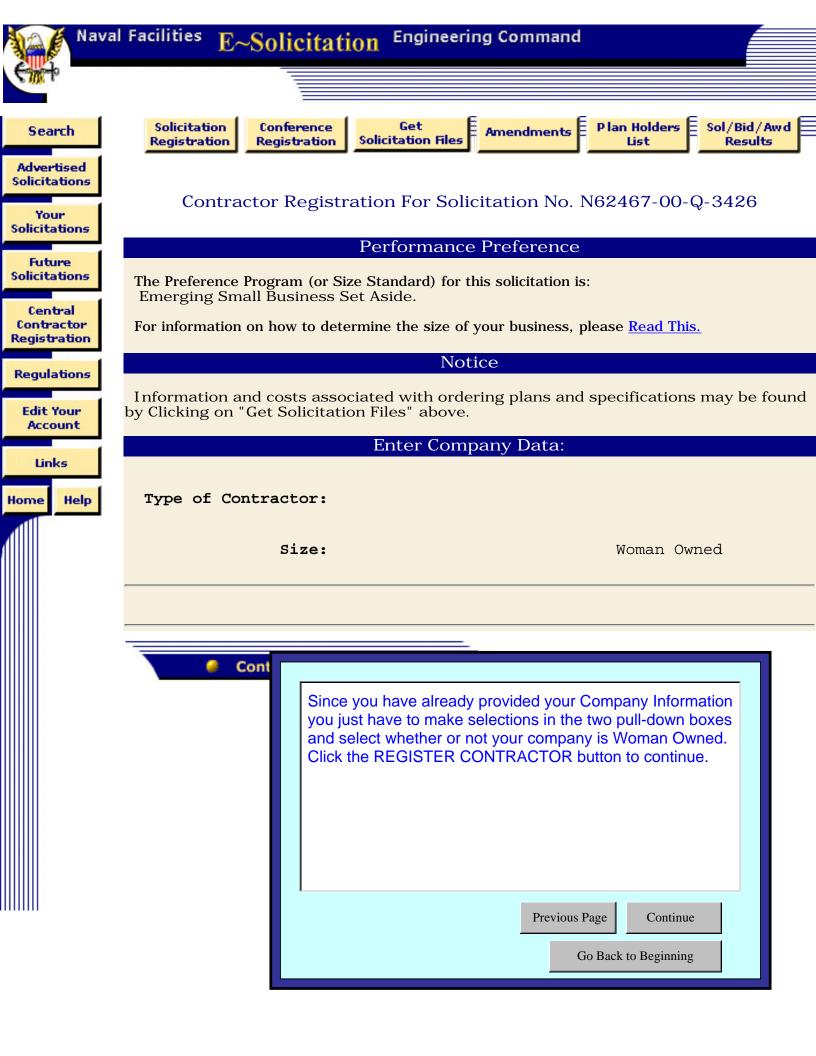
Go Back to Beginning

Unless otherwise indicated in the synopsis this is an Internet only Solicitation. It is the bidders/offerors responsibility to check this site daily in order to be notified of any changes to this solicitation.

## Conference Notification

Date of Conference: 20-Jan-2000

An organized site visit has been scheduled for THRUSDAY, JANUARY 20, 2000 at 1:30 PM EST. Participants will meet at BLDG 5500, Walker Avenue, Marine Corps Logistics Base, Albany, Georgia.



# Section 4: How to Download Solicitation Files or Contact a Printing Company



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**Technical POC:** 

**Contracting POC:** 

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Registration for thi and amendments receive a courtesy

After you have Searched for the Solicitation and then clicked on the Solicitation Number then you will see this page the Discription of the Advertised Solicitation, Click on the GET SOLICITATION FILES button.

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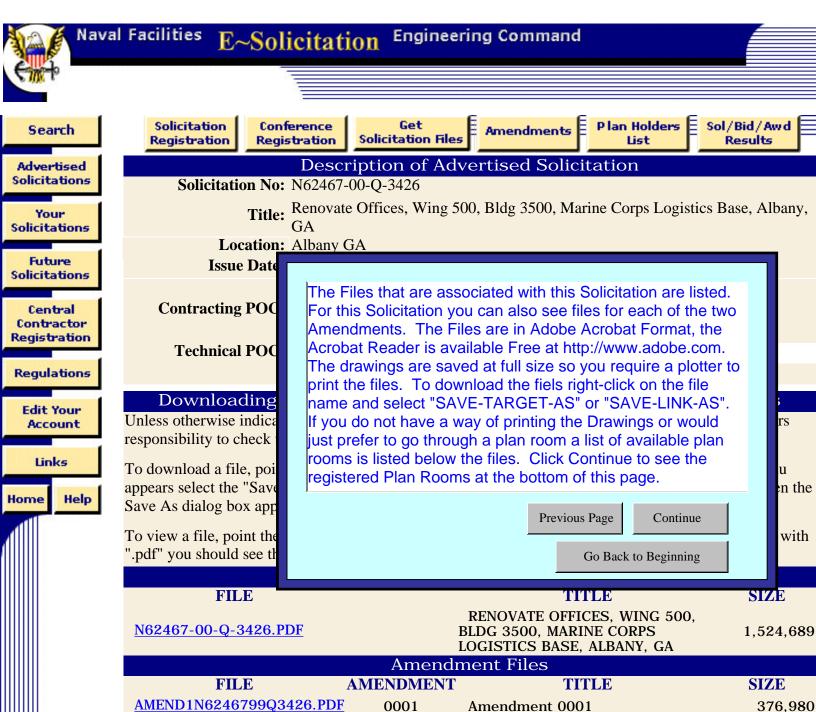
posted to this website. Registration for this solicitation, however, does not release bidders/offerors from the responsibility of checking the solicitation daily for amendments.

Unless otherwise indicated in the synopsis this is an Internet only Solicitation. It is the bidders/offerors responsibility to check this site daily in order to be notified of any changes to this solicitation.

## Conference Notification

Date of Conference: 20-Jan-2000

An organized site visit has been scheduled for THRUSDAY, JANUARY 20, 2000 at 1:30 PM EST. Participants will meet at BLDG 5500, Walker Avenue, Marine Corps Logistics Base, Albany, Georgia.



The files for this solicitation are available on CD.

AMEND2N6246700Q3426.PDF

You must make prior payment arrangements for fees with the distributor directly. No CD will be sent unless payment arrangements have been made. You may contact the following CD Distributor(s):

Send Request for Solicitation Files on CD to Distributor

0002

AMENDMENT #0002, ADD OFFICE,

WING 300, BLDG 3500

277,216

Company: More Concepts Attention: Joan Kirsten

Email: jk@moreconcepts.com

Address: 635 Dahl Ave

Port Hueneme, CA 93041

Phone: 805 407-5920 Fax:

This is the list of Plan rooms that you can order sets of prints. To continue to the next section click CONTINUE or click PREVIOUS PAGE to go back to the top of the form. Company: Attention: Email: Address: Phone: Previous Page Continue Go Back to Beginning Company: Attention:

Email: jussery@nackworthrepro.com

Address: 1700 Liberty Street

Chesapeake, VA 23324

**Phone:** 757-545-7675 **Fax:** 757-545-5815

## LINK TO WEBSITE

Company: Pro Copy Attention: Jeff Rohr

Email: jarohr@procopy.com

Address: 1650 Farnam

Omaha, NE 68102

**Phone:** 402.341.6400 **Fax:** 402.341.5971

## LINK TO WEBSITE

Company: Hi-Desert Plan Room & CD Printing Source

Attention: Cindy Collins

Email: plan room@eee.org

Address: 15353 Anacapa Rd. Ste. #1

Victorville, CA 92392

**Phone:** 760-243-2111 **Fax:** 760-243-2131

## Section 5: How to Edit Your Information on the Plan Holders List



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If you already know the number of the Solicitation that you want to view, you may enter it here:

### Contact the Webmaster

Form YOUR SOLICITATIONS page after you login you can go to the CENTRAL CONTRACTOR REGISTRATION, REGULATIONS, LINKS, HELP pages Click on any of them to see what they look like. Next we will see how to EDIT YOUR ACCOUNT.

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CCR Query/ Search

Vendor Update/ Annual Renewal

FAQs

CCR Handbook

Help with CCR

Financial Info You Must Know

What Contracting Officers Must Know

CCR CENTRAL

Site Map

Central Contractor Registration (CCR) is a single database of basic business information from contractors that want to do business with the Department of Defense (DoD). Contractors MUST be registered in CCR in order to do business with the Department of Defense.

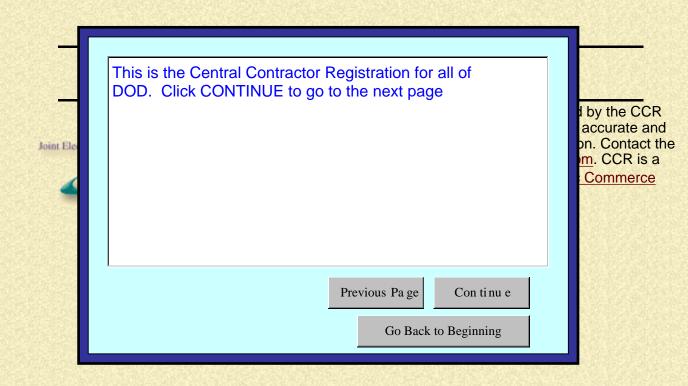
Click here to find out about policy!

Number of Active Vendors

**Currently in the Database: 157142** 

### **Department of Defense Business Opportunities**









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## Links to Regulations

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DFARS

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To go to any one of the above listed Regulations just click on the Hyperlink. Next click on LINKS to continue.

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## **Links to Related Sites**

Defense FAR Supplement <a href="http://www.acq.osd.mil/dp/dars/dfars.html">http://www.acq.osd.mil/dp/dars/dfars.html</a>

Federal Acquisition Regulation <a href="http://www.ARNet.gov/far">http://www.ARNet.gov/far</a>



Turbo Streamline http://www.acq-ref.navy.mil/turbo/index.html

DLIS - Cage codes defined <a href="http://www.dlsc.dla.mil">http://www.dlsc.dla.mil</a>

NAVICP-Navy Inventory Control Point <a href="http://www.navicp.navy.mil/paperfre/pfhome.htm">http://www.navicp.navy.mil/paperfre/pfhome.htm</a>

ACQWeb is the official web site of the Office of the Under Secretary of Defense for Acquisition and Technology <a href="http://www.acq.osd.mil">http://www.acq.osd.mil</a>



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## Frequently Asked Questions

Q: If I get a CD, what else do I need to view or print the project?

A: To view documents on the CD, you will need a Pentium PC running Windows 95, 98, or NT with a monitor and a CD reader. For a hard copy, you will need a compatible printer or plotter. PostScript printers perform best. For other suggestions on printing .PDF files, refer to Adobe FAQ's at http://www.adobe.com/supportservice/custsupport/SOLUTIONS/topissuesacr.htm.

Q: How can I view a **pdf** file?

A: You will need to install the Adobe Acrobat Reader. You may download a free copy of the Acrobat Reader at http://www.adobe.com/products/acrobat/readermain.html

Q: Where can I get printed copies of the solicitation?

A: Many commercial printers can print paper copies from the CD. Check the list of registered bidders for the specific solicitation to see if any printing companies have obtained copies of the CD ROM. Also, a partial list of commercial printers is located at http://tsn.wes.army.mil.

Q: How will I find out about amendments?

A: Amendments will be posted on this site. You are responsible for checking the web site periodically and downloading amendments. You will be required to acknowledge receipt of amendments with your bid or proposal. We will not mail or fax paper copies of amendments. In the future, as a matter of courtesy, we will attempt to send notification by e-mail to those who

register and give their e-mail address

This is the Frequently Asked Questions page. This Q: Can I save p A: Yes. There are page should help you with most of your problems in With Netscape Na the E~SOLICITATION Web Site. Click EDIT YOUR Select EDIT > PR ACCOUNT to Continue. "AcroRd32") > Seof this type" This will cause th Next time you cli you want to save the With Microsoft In Just "Right-Click" lant to save the file to Issue Previous Page Con ti nu e Netscape Navigat DF viewer (i.e., Acro file other than the Go Back to Beginning Detail

The Acrobat viewers Allow background downloading of entire file option is not selected.

Select the Acrobat viewer's "Allow background downloading of entire file" option:

- 1. Open the Acrobat viewer.
- 2. Choose File > Preferences > General.
- 3. Select "Allow background downloading of entire file," then click OK.

Additional Information

When background downloading is not enabled, an Acrobat viewer will load only the first page of a